**CONSOLIDATION**

**PALM GROVE**

**Pre service [by 3.30pm]**

☐ Set-up guest registration area on level 1

☐ 2 black barrels near the vending machines

☐ ‘Guest registration’ board and stand

☐ Bowl of sweets

☐ Clipboards with guest registration card

☐ Visitor welcome packs

☐ Set-up guest registration area on level 2

☐ Set up speaker (minfu)

☐ Ensure house music playlist is playing by 4.20pm

☐ Ensure that there are sufficient visitor packs & salvation packs

☐ Consolidators to stand by guest registration area with clipboards, visitor cards & visitor

packs and ready to receive first-time visitors by 3.30pm

**During Service**

☐ During salvation call, look out for anyone who raises their hands

☐ Follow the salvations up to the front of the stage when the preacher calls them to move

forward

☐ If someone raised their hand but didn’t go up,

☐ Approach them and offer to walk up with them

☐ Otherwise, simply invite them to follow you out of the hall once the preacher

releases the salvations

☐ After the sinner’s prayer, lead salvations out to the balcony.

☐ Conso IC to explain more on the decision they just made and introduce Next Step

to them.

☐ One consolidator appointed by SL to do Next Step lesson 1 with the new salvations.

**Post Service**

☐ Tear down guest registration area

 ☐ Ensure barrels are carefully placed at their rightful spots

 ☐ Return the welcome board stand to its original position

☐ Keep the speaker, welcome packs, clipboards, sweet bowl, neatly at the Youth

Store

**CONSOLIDATION**

**JACKSON SQUARE**

**Pre service [by 3.30pm]**

☐ Set-up guest registration area, comprising of:

☐ 2 black barrels wrapped with fairy lights

☐ ‘Guest registration’ board

☐ ‘HELLO THERE’ small photo frame

☐ Glass bottle with dried flowers

☐ 1 uplighter

☐ Prepare one Bluetooth speaker to play house music

☐ Ensure that there are sufficient visitor packs & salvation packs

☐ Consolidators to stand by guest registration area with clipboards, visitor cards & visitor

packs to catch any first-time visitors

**During Service**

☐ During salvation call, look out for anyone who raises their hands

☐ When preacher calls for new salvations to go up to the front of the stage, consolidators to

go in front.

☐ If someone raised their hand and didn’t go up, consolidators can approach them and

invite them to go up together

☐ In the event where preacher does not invite them up, consolidator takes note of who

raises hand and approach them after service

☐ After the sinner’s prayer, consolidators will lead new salvations out to a room, where they

will explain more on the decision they just made and introduce the Next Step to them.

☐ One consolidator appointed by SL to do Next Step lesson 1 with the new salvations.

**Post service**

☐ Tear down guest registration area and keep everything back in the storeroom

☐ Ensure barrels are carefully placed at their rightful spots

 ☐ Return guest registration stand to the right position

☐ Keep the welcome packs, clipboards, sweet bowl, neatly at the Youth Store

**CONSOLIDATION**

**RUBIKON**

**Pre service [by 3.30pm]**

☐ Set-up by 3.30 pm, be in position by 4 pm

☐ Set-up guest registration area counter: inside + outside the hall

☐ 2 barrels

☐ Bowls of sweets

☐ Guest Registration photo frame

☐ Welcome Packs

☐ Pens

☐ Clipboards + Registration Cards

☐ Guest Registration board

☐ Fairy Lights (for inside the hall only)

☐ Ensure there are sufficient sweets, welcome & salvation packs

**During Service**

☐ During salvation call, look out for anyone who raises their hands

☐ When preacher calls for new salvations to go up to the front of the stage, consolidators to go in front.

☐ If someone raised their hand and didn’t go up, consolidators can approach them and

invite them to go up together.

☐ In the event where preacher does not invite them up, consolidator takes note of who

 raises hand and approach them after service

☐ After the sinner’s prayer, consolidators will lead new salvations out to a room, where they will explain more on the decision they just made and introduce Next Step to them.

☐ One consolidator appointed by SL to do Next Step lesson 1 with the new salvations.

**Post service**

☐ Tear down guest registration area and keep everything back in the storeroom

☐ Ensure barrels are carefully placed at their rightful spots

 ☐ Return the welcome board stand to its original position

☐ Keep the welcome packs, clipboards, sweet bowl, neatly at the storeroom

☐ Consol IC to send number of visitors and salvations to usher IC